




FOUR OF CLUBS RISK ASSESSMENT FORM

Introduction

This Risk Assessment form should be filled out prior to the commencement of any fencing activity and reviewed on a regular basis. Coaches of Four of Clubs are reminded that this Risk Assessment will form a vital document in the case of any accident or subsequent claim, there it should be completed carefully and kept in a safe place. It is essential that any Risk Management undertaken in this document be strictly adhered to.

Nature of Activity	Fencing
Venue	Brough Park Leisure Centre, Brough Park, Leek ST13 6AT
Date (if this a recurring activity, give the dates of its inception and its frequency thereafter)	On-going from April 2021 -weekly
Group or Employer (if appropriate)	Not applicable
Anticipated Number of Participants	Up to 24 (numbers depend on social distancing guidelines current at time of session)
Age Range of Participants	11 years of age and upwards

Name of Coach/Leader	Isobel Bruce Combes / Philip Bruce
Signature of Coach/Leader	
Email	iacombes@btinternet.com
Phone Number	0782 858 8143
Date	Reviewed 29/03/2021
General	
Coaches	Coaches are BF Registered and delivering training in accordance with qualification level, government guidelines and BF policies and procedures
Fencers	Fencers must have valid membership of BF – this will be checked online prior to the session. Fencers must also confirm that their health and fitness is appropriate for training.
U18s	A Welfare Officer or designated parent will be present during sessions. Club Child Protection Policies in place. Welfare details can be found on the website.



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KEY:

C – Consequence	F – Frequency	IBC – Isobel Bruce Combes
1 Slight	1 Negligible	PB – Philip Bruce
2 Minor	2 Unlikely	
3 Serious	3 Likely	
4 Major	4 Serious	

Date: Reviewed 29/03/2021

These section to be completed by the coach/leader/responsible person

Hazard	Cause/Risk	Consequence	Who Might Be Harmed	Before Control		How is the Risk Controlled	Action by Whom	After Control	
				C	F			C	F
Falling/slipping on the floor	Dirty/wet floor	Minor Injury	All Persons	2	2	Visual check of the floor prior to the session and any necessary action taken	IBC/PB	2	1
Falling over equipment	Fencing bags, equipment etc. left lying on the floor	Minor injury	All Persons	2	3	All fencers' personal equipment to be placed away from fencing area.	IBC/PB	3	1
Penetration with a blade	Broken damaged blade	Death/serious injury	Fencers	4	4	Inspect weapons and clothing regular. Ensure adequate supervision and training is provided. Familiarize participants with the rules	IBC/PB and Fencers	4	2
Personal Protection Equipment	Personal Harm/Injury	Major Injury	Fencers	4	3	Insist adequate (correctly fitting) protective clothing be worn and used correctly. Advise fencers that all clothing and weapons should be checked regularly for damage etc.	IBC/PB and Fencers	2	2
COSHH	Personal Harm/Injury and or Harm/Injury to others from hand sanitisers, cleaning materials.	Minor Injury	All person	1	2	U18s to be monitored in their use of hand sanitisers.	IBC/PB	1	1



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Date: Reviewed 01/09/20

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Hazard	Cause/Risk	Consequence	Who Might Be Harmed	Before Control		How is the Risk Controlled	Action by Whom	After Control	
				C	F			C	F
Impact with fencer/spectator/ Weapon etc.	Personal harm/injury	Major Injury	All Persons	3	3	Any spectator to remain in the designated area. Fencers to wear masks inside the designated fencing area. Fencers to be supervised at all times	IBC/PB	3	2
Dangerous Fencing	Personal Harm/injury	Major Injury	All Persons	3	3	Fencers to agree to club rules before participating. Fencers to be supervised at all times and safe fencing practices to be enforced by all coaches present. Fencer who behave inappropriately to be excluded from the activity as deemed appropriate	IBC/PB	3	2
Colliding with spectators and or other users the premises	Personal harm/injury	Slight/Minor Injury	Spectator and or other users	3	3	Fencing to be stopped when the area is being crossed	IBC/PB	1	1

NOTES: Consequences: Slight injuries, cuts, bruises etc. No absence from school/work
 Minor Injury – where those injured are likely to be unable to attend school/work for periods not in excess of 3 days
 Serious Injury - where those injured are likely to be unable to attend school/work for periods in excess of 3 days
 Major Injury – Death or Major Injury as defined in ‘Reporting of Injury, Diseases and Dangerous Occurrences Regulations (RIDDOR) 1995

Frequency: Negligible – unlikely that harm/injury will occur
 Unlikely – where harm/injury will seldom occur
 Likely – where harm/injury will occur frequently
 Probable – where it is certain that harm/injury will occur



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- 1 Slight
- 2 Minor
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F – Frequency

- 1 Negligible
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- 3 Likely
- 4 Certain

IBC – Isobel Bruce Combes

PB – Philip Bruce

Date: Reviewed 01/09/20

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Hazard	Cause/Risk	Consequence	Who Might Be Harmed	Before Control		How is the Risk Controlled	Action by Whom	After Control	
				C	F			C	F
Transmission of COVID19 - General	Contact/proximity Touching of contact points Droplet transmission Possibility of air borne transmission	Serious Illness. Risk of transmission of illness to vulnerable individuals in group.	Anyone present	4	3	Everyone to use hand sanitizer before entering fencing area. Face coverings to be worn at all times during the session. Mask liners are permissible during sparring, but conventional face coverings must be worn at all other times Participants required to complete initial Start of Training Covid-19 health survey before first session. Participants required to complete additional online screening prior to EACH session. No one with current or suspected COVID19 symptoms in themselves or their household to attend. Temperature of participants to be checked and recorded upon arrival. Coaches will temperature check every morning. All sessions cancelled if symptoms suspected. Appropriate social distancing as specified by British Fencing's Return to Fencing Policy to be observed at all times.	IBC/PB	3	2
Transmission of COVID19 between fencers and coaches	Contact/proximity	Serious Illness. Risk of transmission of illness to vulnerable/older individuals in group.	Fencer and coaches	4	3	Coaches and pupils to wear face coverings at all times during the session. Coaches will temperature check every morning. All sessions cancelled if symptoms suspected.	IBC/PB	3	2
Transmission of COVID19 between fencers of different households	Contact/proximity	Serious Illness	Fencers and their households.	4	3	No physical contact, social distancing observed at all times. Face masks/mask liners to be worn during any sparring session. In groups, face coverings to be worn during waiting time. No sharing of kit. Where	IBC/PB	4	2



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						electric equipment is used, any contact points to be sanitized between users. Sparring to be closely supervised by coach to ensure that adapted rules are followed to ensure that social distancing remains at 1M + No handshakes, elbow bumps or similar at the end of fight. In a fight turnaround, the next fencer must wait away from the piste until the previous fencer has sanitized contact points and vacated the piste. No admission for spectators.			
Transmission of COVID19 via premises	Contact/proximity	Severe	Fencer and associates	3	2	All relevant door to be left open. No admission for spectators. Hand sanitizer to be available at all times. Any seating to be sanitized between uses	IBC/PB	3	1
Other injuries	Inappropriate over-exertion Other accidents or injuries	Mild to Severe	Fencers	3	3	Fencers must complete a return to training screening with coach to confirm that their medical condition has not changed. Coaches to monitor fencers' general fitness and plan the intensity of lessons accordingly. It is recommended that fencers bring their own first aid kit for minor injuries. First Aid provision is available at the centre.	IBC/PB	2	2

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COPIES TO: P Bruce, and I Bruce Combes