




## FOUR OF CLUBS RISK ASSESSMENT FORM

### Introduction

This Risk Assessment form should be filled out prior to the commencement of any fencing activity and reviewed on a regular basis. Coaches of Four of Clubs are reminded that this Risk Assessment will form a vital document in the case of any accident or subsequent claim, there it should be completed carefully and kept in a safe place. It is essential that any Risk Management undertaken in this document be strictly adhered to.

Nature of Activity	Fencing
Venue	All Hallows College, Macclesfield, SK11 8LB
Date	On-going from April 2021 -Weekly
Anticipated Number of Participants	Up to 30 (numbers depend on social distancing guidelines current at time of session)
Age Range of Participants	6 years of age and upwards

Name of Coach/Leader	Isobel Bruce Combes / Philip Bruce
Signature of Coach/Leader	
Email	<a href="mailto:iacombes@btinternet.com">iacombes@btinternet.com</a>
Phone Number	0782 858 8143
Date	Reviewed 24/06/2021

General	
Coaches	Coaches are BF Registered and delivering training in accordance with qualification level, government guidelines and BF policies and procedures
Fencers	Fencers must have valid membership of BF. Fencers must also confirm that their health and fitness is appropriate for training.
U18s	A Club Welfare Officer or a designated parent will be present to watch sessions whenever possible. Club Welfare Officer is contactable. Club Child Protection Policies in place. Welfare details can be found on the website and a QR code for Welfare contact details will be prominently displayed outside the hall during sessions.
Parking	Please show consideration when parking and regard the safety of pedestrians who may be present



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**KEY:**

C – Consequence	F – Frequency	IBC – Isobel Bruce Combes
1 Slight	1 Negligible	PB – Philip Bruce
2 Minor	2 Unlikely	
3 Serious	3 Likely	
4 Major	4 Serious	

Date: ..... Reviewed 24/06/2021 .....

These section to be completed by the coach/leader/responsible person

Hazard	Cause/Risk	Consequence	Who Might Be Harmed	Before Control		How is the Risk Controlled	Action by Whom	After Control	
				C	F			C	F
Falling/slipping on the floor	Dirty/wet floor	Minor Injury	All Persons	2	2	Visual check of the floor prior to the session and any necessary action taken	IBC/PB	2	1
Falling over equipment	Fencing bags, equipment etc. left lying on the floor	Minor injury	All Persons	2	3	All fencers' personal equipment to be placed away from fencing area.	IBC/PB	3	1
Penetration with a blade	Broken damaged blade	Death/serious injury	Fencers	4	4	Inspect weapons and clothing regular. Ensure adequate supervision and training is provided. Familiarize participants with the rules	IBC/PB and Fencers	4	2
Personal Protection Equipment	Personal Harm/Injury	Major Injury	Fencers	4	3	Insist adequate (correctly fitting) protective clothing be worn and used correctly. Advise fencers that all clothing and weapons should be checked regularly for damage etc.	IBC/PB and Fencers	2	2
COSHH	Personal Harm/Injury and or Harm/Injury to others from hand sanitisers, cleaning materials.	Minor Injury	All person	1	2	U18s to be monitored in their use of hand sanitisers.	IBC/PB	1	1



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Impact with fencer/spectator/Weapon etc.	Personal harm/injury	Major Injury	All Persons	3	3	Fencers to wear masks inside the designated fencing area. Fencers to be supervised at all times	IBC/PB	3	2
Dangerous Fencing	Personal Harm/injury	Major Injury	All Persons	3	3	Fencers to agree to club rules before participating. Fencers to be supervised at all times and safe fencing practices to be enforced by all coaches present. Fencer who behave inappropriately to be excluded from the activity as deemed appropriate	IBC/PB	3	2
Colliding with spectators and or other users the premises	Personal harm/injury	Slight/Minor Injury	Spectator and or other users	3	3	Fencing to be stopped when the area is being crossed	IBC/PB	1	1

NOTES:      Consequences:      Slight injuries, cuts, bruises etc. No absence from school/work  
    Minor Injury – where those injured are likely to be unable to attend school/work for periods not in excess of 3 days  
    Serious Injury - where those injured are likely to be unable to attend school/work for periods in excess of 3 days  
    Major Injury – Death or Major Injury as defined in ‘Reporting of Injury, Diseases and Dangerous Occurrences Regulations (RIDDOR) 1995

   Frequency:      Negligible – unlikely that harm/injury will occur  
    Unlikely – where harm/injury will seldom occur  
    Likely – where harm/injury will occur frequently  
    Probable – where it is certain that harm/injury will occur



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Hazard	Cause/Risk	Consequence	Who Might Be Harmed	Before Control		How is the Risk Controlled	Action by Whom	After Control	
				C	F			C	F
Transmission of COVID19 - General	Contact/proximity Touching of contact points Droplet transmission Possibility of air borne transmission	Serious Illness. Risk of transmission of illness to vulnerable individuals in group.	Anyone present	4	3	Everyone to use hand sanitizer before entering fencing area. Face coverings to be worn on arrival and departure and between sparring session. This is optional for U11s, however, they should wear coverings to arrive and depart. Mask liners are encouraged during sparring, but conventional face coverings must be worn at all other times Participants required to complete initial Start of Training Covid-19 health survey before first session. Participants required to complete additional online screening prior to EACH session. No one with current or suspected COVID19 symptoms in themselves or their household, or a positive test result, to attend. Temperature of participants to be checked upon arrival. Lead coaches will self test (lateral flow tests) twice a week and will only lead sessions if they have a negative result. Appropriate social distancing as specified by British Fencing’s Return to Fencing Policy to be observed at all times.	IBC/PB	3	2
Transmission of COVID19 between fencers and coaches	Contact/proximity	Serious Illness. Risk of transmission of illness to vulnerable/older individuals in group.	Fencer and coaches	4	3	Coaches and pupils to wear face coverings at all times between sparring and lessons. Lead coaches will self test (lateral flow tests) twice a week and will only lead sessions if they have a negative result.	IBC/PB	3	2
Transmission of COVID19 between fencers of different households	Contact/proximity	Serious Illness	Fencers and their households.	4	3	No physical contact, social distancing observed at all times. Face masks/mask liners encouraged during any sparring session. In groups, face coverings to be worn during waiting time and social distancing to be observed. No sharing of kit or any other items. Where electric equipment is used, any contact points to be sanitized between users. No handshakes, elbow bumps or similar at the end of fight. Duration of sparring and individual lessons to be limited as per BFA guidelines.	IBC/PB	4	2



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						<p>No admission for spectators unless these have booked in advance to attend and do not contribute to exceeding the maximum capacity of the venue.</p> <p>The interior floor space of the venue is 398.52 sq metres and therefor the maximum capacity is 43 persons. We will work on a maximum capacity of 35 to ensure space for social distancing.</p> <p>Drop off and pick up of fencers to occur outside sports hall doors where social distancing and masks will also be required. Contact details of all participants will be held to comply with any government tracing scheme.</p>			
Transmission of COVID19 via premises	Contact/proximity	Severe	Fencer and associates	3	2	<p>All relevant door to be left open. No admission for spectators except by arrangement and pre booking.. Hand sanitizer to be available at all times.</p> <p>One in one out rule for access to corridor containing toilets. Entry and exit movements to be strictly monitored to ensure one way traffic at all times.</p>	IBC/PB	3	1
Other injuries	<p>Inappropriate over-exertion</p> <p>Other accidents or injuries</p>	Mild to Severe	Fencers	3	3	<p>Fencers must complete a return to training screening with coach to confirm that their medical condition has not changed. Coaches to monitor fencers' general fitness and plan the intensity of lessons accordingly.</p> <p>It is recommended that fencers bring their own first aid kit for minor injuries.</p> <p>IBC has first aid training and there is a first aid kit available for more serious injuries. 999 will be dialled for all serious accidents. A Defibrillator is kept on the premises.</p>	IBC/PB	2	2

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COPIES TO: P Bruce, and I Bruce Combes