**Introduction**

This Risk Assessment form should be filled out prior to the commencement of any fencing activity and reviewed on a regular basis. Coaches of Four of Clubs are reminded that this Risk Assessment will form a vital document in the case of any accident or subsequent claim, there it should be completed carefully and kept in a safe place. It is essential that any Risk Management undertaken in this document be strictly adhered to.

Where fencing activities are being provided for a third party such as a school or activity centre etc., it is recommended that coaches ensure that employers have seen and consented to the content of this form and signed accordingly. It is the responsibility of the Employer to ensure that the coach is adequately qualified for the work undertaken and has and Child Protection and/or First Aid qualification deemed necessary for the activity. The existence of a completed Risk Assessment form does not constitute any guarantee on the part of Four of Clubs as to the suitability or qualifications of the coach.

In the case of any accident, copy of this form should be forwarded to Four of Clubs along with the accident report form.

|  |  |
| --- | --- |
| Nature of Activity | Fencing |
| Venue | 190 Ashurst Road, Manchester M225AZ |
| Date(if this a recurring activity, give the dates of its inception and its frequency thereafter) | Morning/Afternoon – on going |
| Group or Employer (if appropriate) | Not applicable |
| Anticipated Number of Participants | 1 to 5 |
| Age Range of Participants | 6 years of age and upwards |

|  |  |
| --- | --- |
| Name of Coach/Leader | Isobel Bruce Combes / Philip Bruce |
| Signature of Coach/Leader |  |
| Email | iacombes@btinternet.com |
| Phone Number | 0782 858 8143 |
| Date | Reviewed 13/07/ 2020  |

|  |  |
| --- | --- |
| Name of Parent/Responsible Person |  |
| I have read this Risk Assessment and agree to the contents |  |
|  | Signature of Parent/Responsible Person Date |

**KEY:**

C – Consequence F – Frequency IBC – Isobel Bruce Combes

1 Slight 1 Negligible PB – Philip Bruce

2 Minor 2 Unlikely

3 Serious 3 Likely

4 Major 4 Serious Date: …… Reviewed 13/07/ 2020 …………

 These section to be completed by the coach/leader/responsible person

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Hazard** | **Cause/Risk** | **Consequence** | **Who Might Be Harmed** | **Before Control** **C F** | **How is the Risk Controlled** | **Action by Whom** | **After Control** **C F** |
| Falling/slipping on the floor | Dirty/wet floor | Minor Injury | All Persons | 2 | 2 | Visual check of the floor prior to the session and any necessary action taken | IBC/PB | 2 | 1 |
| Falling over equipment | Fencing bags, equipment etc. left lying on the floor | Minor injury | All Persons | 2 | 3 | All fencers’ personal equipment to be placed away from fencing area. | IBC/PB | 3 | 1 |
| Penetration with a blade | Broken damaged blade | Death/serious injury | Fencers | 4 | 4 | Inspect weapons and clothing regular. Ensure adequate supervision and training is provided. Familiarize participants with the rules | IBC/PB and Fencers | 4 | 2 |
| Personal Protection Equipment | Personal Harm/Injury | Major Injury | Fencers | 4 | 3 | Insist adequate (correctly fitting) protective clothing be worn and used correctly. Advise fencers that all clothing and weapons should be checked regularly for damage etc. | IBC/PB and Fencers | 2 | 2 |
| COSHH | Personal Harm/Injury and or Harm/Injury to others from materials | Major Injury | All person |  |  | Not Applicable |  |  |  |

**KEY:**

C – Consequence F – Frequency IBC – Isobel Bruce Combes

1 Slight 1 Negligible PB – Philip Bruce

2 Minor 2 Unlikely

3 Serious 3 Likely

4 Major 4 Serious Date: …… Reviewed 13/07/ 2020 …………

 These section to be completed by the coach/leader/responsible person

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Hazard** | **Cause/Risk** | **Consequence** | **Who Might Be Harmed** | **Before Control** **C F** | **How is the Risk Controlled** | **Action by Whom** | **After Control** **C F** |
| Impact with fencer/spectator/Weapon etc. | Personal harm/injury | Major Injury | All Persons | 3 | 3 | Any spectator to remain in the designated area. Fencers to wear masks inside the designated fencing area. Fencers to be supervised at all times | IBC/PB | 3 | 2 |
| Dangerous Fencing | Personal Harm/injury | Major Injury | All Persons | 3 | 3 | Fencers to agree to club rules before participating. Fencers to be supervised at all times and safe fencing practices to be enforced by all coaches present. Fencer who behave inappropriately to be excluded from the activity as deemed appropriate | IBC/PB | 3 | 2 |
| Colliding with spectators and or other users the premises | Personal harm/injury | Slight/Minor Injury | Spectator and or other users | 3 | 3 | Fencing to be stopped when the area is being crossed | IBC/PB  | 1 | 1 |

NOTES: Consequences: Slight injuries, cuts, bruises etc. No absence from school/work

 Minor Injury – where those injured are likely to be unable to attend school/work for periods not in excess of 3 days

 Serious Injury - where those injured are likely to be unable to attend school/work for periods in excess of 3 days

 Major Injury – Death or Major Injury as defined in ‘Reporting of Injury, Diseases and Dangerous Occurrences Regulations (RIDDOR) 1995

 Frequency: Negligible – unlikely that harm/injury will occur

 Unlikely – where harm/injury will seldom occur

 Likely – where harm/injury will occur frequently

 Probable – where it is certain that harm/injury will occur

C – Consequence F – Frequency IBC – Isobel Bruce Combes

1 Slight 1 Negligible PB – Philip Bruce

2 Minor 2 Unlikely

3 Serious 3 Likely

4 Major 4 Serious Date: …… Reviewed 13/07/ 2020 …………

 These section to be completed by the coach/leader/responsible person

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Hazard** | **Cause/Risk** | **Consequence** | **Who Might Be Harmed** | **Before Control** **C F** | **How is the Risk Controlled** | **Action by Whom** | **After Control** **C F** |
| Transmission of COVID19 - General | Contact/proximityTouching of contact pointsDroplet transmissionPossibility of air borne transmission | Severe | Anyone present | 4 | 3 | Participants’ temperature to be checked and recorded before each session commences.Everyone to use hand santizer before entering fencing area.No one with current or suspected COVID19 symptoms in themselves or their household to attend.Coaches will temperature check every morning. All sessions cancelled if symptoms suspected.Appropriate social distancing to be observed at all times. | IBC/PB | 1 | 1 |
| Transmission of COVID19 between fencers and coaches | Contact/proximity | Severe | Fencer and coaches  | 4 | 3 | Coaches and pupils to wear face coverings and/or mask liners during one on one lessons where the social distancing may occasionally reduce to 1M +Coaches will temperature check every morning. All sessions cancelled if symptoms suspected. | IBC/PB | 1 | 1 |
| Transmission of COVID19 between fencers of different households | Contact/proximity | Severe | Fencer and associates | 4 | 3 | No physical contact, social distancing observed at all times. Face masks/mask liners to be worn during any sparring session. In groups, face coverings to be worn during waiting time. No sharing of kit. Where electric equipment is used, any contact points to be sanitized between users.Sparring to be closely supervised by coach to ensure that adapted rules are followed to ensure that social distancing remains at 1M +No handshakes, elbow bumps or similar at the end of fight. In a fight turnaround, the next fencer must wait away from the piste until the previous fencer has sanitized contact points and vacated the piste. | IBC/PB | 1 | 1 |
| Transmission of COVID19 via premises | Contact/proximity | Severe | Fencer and associates | 4 | 3 | All instruction and fencing to be held in open air (roofed) venues. All relevant door to be left open, all contact surfaces including any seating to be sanitized before session, toilets to be sanitized before and after use. Hand sanitizer to be available at all times. Any seating to be sanitized between uses | IBC/PB | 1 | 1 |

NOTES: Consequences: Slight injuries, cuts, bruises etc. No absence from school/work

 Minor Injury – where those injured are likely to be unable to attend school/work for periods not in excess of 3 days

 Serious Injury - where those injured are likely to be unable to attend school/work for periods in excess of 3 days

 Major Injury – Death or Major Injury as defined in ‘Reporting of Injury, Diseases and Dangerous Occurrences Regulations (RIDDOR) 1995

 Frequency: Negligible – unlikely that harm/injury will occur

 Unlikely – where harm/injury will seldom occur

 Likely – where harm/injury will occur frequently

 Probable – where it is certain that harm/injury will occur COPIES TO: P Bruce, and I Bruce Combes